



# Holy Spirit College

## A Catholic Coeducational Secondary College

### Locker Policy

#### Purpose:

To provide secure storage for students  
See below for conditions and use of lockers by students.

#### LOCKER APPLICATION

STUDENT NAME: \_\_\_\_\_ HOMEROOM: \_\_\_\_\_

The access to a locker is a privilege and students are expected to adhere to the following conditions:

1. All students must only use a **College issued lock**. The cost of the lock is \$20 per year (\$10 half-year).
2. No student may share a locker.
3. Lockers must be kept neat and tidy and free from any stickers or graffiti.
4. Food must not be left in a locker overnight.
5. Students are responsible for their own lock combination and must not disclose this combination to any other student.
6. Lockers may be inspected by the Year Co-ordinator or member of the Leadership Team at any time without notice.
7. All lockers must be cleared and cleaned at the end of each term and locks returned by the end of the school year.
8. Access to lockers may only occur at the start and end of each day and during recess and lunch. There will be no access to lockers during class time.
9. Students will need to reapply for a locker at the start of each school year.
10. Failure to comply with any of these conditions may result in a student losing the privilege of using a locker.

#### LOCKER ACCEPTANCE

I have read and agree with the conditions of using a College locker.

I enclose \$20.00 for the purchase of a combination lock (\$10 half-year). Return to Student Services

Student Name: \_\_\_\_\_ (Please print) Homeroom: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Carer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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